



## SCHOOL-BASED TRAINEESHIP (SBT)

### WHAT IS A SCHOOL BASED TRAINEESHIP?

School-based traineeships (SBT) are Certificate II and III programs, approved by industry to kick-start your specific career.

As a school-based trainee, you and your parent/guardian enter a training contract with your employer. The training contract states that you, the trainee, will work towards completing a qualification whilst being paid and getting relevant on the job training from your employer for the duration of your contract.

Employers are required to provide students with opportunities to satisfactorily demonstrate the competencies that are a part of the relevant traineeship qualification.

### BENEFITS

- Undertake an education and paid employment
- Graduate and achieve the West Australian Certificate of Education (WACE)
- Achieve a nationally recognised industry qualification
- Practice hands-on learning in the workplace, which makes the transition from school to work much easier
- Can provide a pathway to university or other training, should students wish to continue studies once leaving high school, either full-time or part-time

### ENTRANCE REQUIREMENTS

- The College will ensure that students are work ready and academically capable of completing the traineeship
- The student must be committed to completion of the traineeship to achieve WACE
- Students must be a minimum 15 years of age
- Students must have the College's agreement to undertake a School-based Traineeship

### COMPLETION OF SCHOOL BASED ARRANGEMENTS

- A student cannot remain in a School-based Traineeship after they have left the College or completed Year 12
- At the completion of Year 12 the School-based Traineeship can be converted to full-time or part-time

### WACE

Successful completion of the School-based Traineeship will result in either a Certificate II or III being achieved. If a student completes a Certificate II, they will achieve up to 4 units towards their WACE and 6 units for completion of a Certificate III.



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### **FINDING A HOST EMPLOYER**

Students and their parents/guardians are encouraged to source an employer willing to support the student as a school-based trainee. If assistance is required sourcing an employer, our VET Coordinator will provide the student with assistance.

### **FOR FURTHER INFORMATION**

Please contact our Careers Office

E: [NagleCareers@cewa.edu.au](mailto:NagleCareers@cewa.edu.au)

Ph: 9920 0500



## INTERESTED IN A SCHOOL-BASED TRAINEESHIP?

### **1. SPEAK TO YOUR PARENTS/GUARDIANS ABOUT THE PROGRAM**

Consider the time spent out of school, your commitment and ability to catch up on work missed and how this training option may be beneficial to your career pathway.



### **2. MAKE AN APPOINTMENT TO SEE OUR VET COORDINATOR**

You will be given advice on the suitability of this option for you and your career pathway. It would be beneficial for your parent/guardian to be present at this meeting.



### **3. APPLICATION FORM**

Complete an application form available from our Careers Office and submit by the due date. Once submitted student will attend an interview with VET Coordinator and Group Training Organisation to assist with placement ideas.



### **4. FIND AN EMPLOYER**

Student and parents/guardians work with the College to find a suitable employer.



### **5. COMPLETE THE PAPERWORK**

Once an employer is confirmed, all parties sign a training contract to officially register the School-based Traineeship with the Department of Training and Workforce Development.