



## SCHOOL-BASED APPRENTICESHIP

### WHAT IS A SCHOOL-BASED APPRENTICESHIP?

A School-based Apprenticeship (SBA) allows you to start an apprenticeship while still at school. You start your apprenticeship on a part time basis at school and continue, on a part time or full-time basis when you leave school.

As a school-based apprentice, you and your parent/guardian enter a training contract with your employer. You are also paid while you learn for the duration of your contract.

Employers are required to provide students with opportunities to satisfactorily demonstrate the competencies that are a part of the relevant apprenticeship qualification.

### BENEFITS

- Undertake an education and paid employment
- Graduate and achieve the West Australian Certificate of Secondary Education (WACE)
- Achieve a nationally recognised industry qualification
- Practice hands-on learning in the workplace, which makes the transition from school to work much easier
- Can provide a pathway to university or other training, should students wish to continue studies once leaving high school, either full-time or part-time
- Make an early start on a career

### ENTRANCE REQUIREMENTS

- The College should ensure that students are work ready and academically capable of completing the apprenticeship
- Students must be a minimum 15 years of age
- Students must have the College's agreement to undertake a School-Based Apprenticeship

### COMPLETION OF SCHOOL-BASED ARRANGEMENTS

- A student cannot remain in a School-based Apprenticeship after they have left the College or completed Year 12
- At the completion of Year 12 the School-based Apprenticeship can be converted to full-time or part-time
- The nominal duration of the School-based Apprenticeship will be amended accordingly

### WACE

Units of competency successfully completed will be recorded on the WACE. The commencement date of the School-based Apprenticeship will affect the number of units of competency which may be completed within SCISA timelines.



**NAGLE**  
CATHOLIC  
COLLEGE  
EST 1994

### **FINDING A HOST EMPLOYER**

Students and their parents/guardians are encouraged to source an employer willing to support the student as a School-Based Apprentice. If assistance is required sourcing an employer, our VET Coordinator will provide the student with assistance.

### **FOR FURTHER INFORMATION**

Please contact our Careers Office

E: [NagleCareers@cewa.edu.au](mailto:NagleCareers@cewa.edu.au)

Ph: 9920 0500



## INTERESTED IN A SCHOOL-BASED APPRENTICESHIP?

### **1. SPEAK TO YOUR PARENTS/GUARDIANS ABOUT THE PROGRAM**

Consider the time spent out of school, your commitment and ability to catch up on work missed and how this training option may be beneficial to your career pathway.



### **2. MAKE AN APPOINTMENT TO SEE OUR VET COORDINATOR**

You will be given advice on the suitability of this option for you and your career pathway. It would be beneficial for your parent/guardian to be present at this meeting.



### **3. FINAL PERMISSION**

Should the decision be made to go ahead, final permission will be sought from the Deputy Principal - Students.



### **4. FIND AN EMPLOYER**

A representative from the Registered Training Organization (RTO) is able to speak to potential employers about their responsibilities if required.



### **5. COMPLETE THE PAPERWORK**

Once the College, parents/guardians, RTO and employer are happy for the arrangement to be formalised, a Nagle representative, the RTO representative, student and a parent/guardian will complete the necessary paperwork and the student may begin the training.