



Nagle Catholic College

Bring Your Own Device Program

Parent Guide iPad Version

Technology in the Classroom

There are a number of reasons why schools use devices in the classroom. Technology is all around us and students are expected to enter the workforce or further study with a minimum level of ICT competency.

The Australian Curriculum identifies ICT as a key capability needed by students to be successful during and after school.

Having devices in the classroom allows teachers to embed these ideas across their teaching and learning programs and encourage success with ICT.

Technology allows students to take an active role in learning; investigate a wide range of topics; access a wealth of facts and information and view engaging and interactive resources.

The following information is provided for parents to inform and assist them in understanding and managing student use of ICT.



SEQTA

The College utilises a Learning Management system called SEQTA.

SEQTA Engage (formerly CONEQT-P) allows parents and guardians to work in partnership with the College to achieve the best outcomes for students.

Families are given access to:

- Student assessment – due dates and results
- Formally set homework
- Pastoral Care/student behaviours
- Timetables
- Daily Notices
- Important College Documents

<http://web.ncc.wa.edu.au/engage.html>

Managing Devices at the College

Students are expected to be ready to learn with their device. This includes:

- Having fully charge device;
- Avoiding damage to their device;
- Having an understanding of how to use the main features of their device;
- Storing the device safely when not in use, i.e. in student locker;
- Using the device responsibly.

Support to connect to the College Wi-Fi, log in to emails and locate appropriate apps/software is provided at the start of each year.

Students are asked to sign the Acceptable Use Policy within the College Code of Conduct. This can be found on page 25 of the College diary.

Consequences of Misuse

Teachers will instruct students when devices are required and the type of task students should be completing during that time. Students are expected to follow teacher instructions. Records of device misuse may be recorded and passed on to the House Leaders and Directors of Students.

Consequences for this misuse will depend on the severity of the issue and may include a warning, detention or further sanction such as the removal of BYOD privileges. Incidents of cyber bullying will be referred to the Directors of Students.

The ICT Acceptable Use Policy is on page 25 – 26 of the College diary. Students and guardians are asked to familiarise themselves with this policy.

Cyber Safety

Through a variety of programs, students are educated in the concept of Cyber Safety. This begins in Year 7 Computing, with a comprehensive look at virus protection, spam emails, appropriate online behaviour and managing devices.

Concepts relating to appropriate behaviour online are reinforced through schooling for students via Pastoral Care programs, classroom behaviour management as well as in the Health and Religious Education curriculum areas.

Students are not permitted to access social media at the College.

Managing Devices in the Home

Parents and guardians often worry about managing devices in the home. The most effective step in managing the iPad at home is for parents and guardians to be in control of the wireless access. Changing the password regularly, keeping the password a secret or investigating the parental controls of your modem are all effective ways to limit and control access.

The College recommends the following for parents when managing devices in the home:

- For Lower School students in particular, devices should be used in an open area where monitoring and conversation can occur.
- Devices are not kept in bedrooms overnight and screen time is defined, particularly in Years 7-9.
- Parents/guardians have access to the device and all passwords and pin codes required.
- Parents/guardians control Wi-Fi access, for example, by changing the password if there is inappropriate use.

The College advises that parents/guardians encourage on-going conversations about experiences online, apps and software being used and issues associated with social media.

Other Useful Links

Nagle Catholic College Student Portal:

<http://web.ncc.wa.edu.au/student-portal.html>

Office of the Children's Commissioner E-Safety Commissioner:

<https://esafety.gov.au/esafety-information/esafety-issues>

Nagle Catholic College – Bring Your Own Device webpage:

<http://web.ncc.wa.edu.au/bring-your-own-device.html>

Devices should have the latest version of the operating system (iOS) and apps. These updates should occur at home.

The iPad is a device chosen for the Lower School years for a number of reasons, including but not limited to:

- Ease of use to develop digital skills
- Long battery life
- Weight and size
- Ability for parents/guardians to monitor.

Parental Controls

Parents and guardians often ask about apps or software to manage iPads. At this time, we cannot recommend any particular iPad management app. This is because they change so frequently, that they may be withdrawn from the iTunes store or become incompatible with our network. In general, parental control apps should allow students access to their educational apps and the internet while at school.

iTunes Account

It is recommended that parents manage the student iTunes account and retain access to the username and password for both the account and the linked email address.

The account linked to the iPad should be a dedicated one for that iPad and should not be linked to other devices, for example a parent's iPhone.

Any paid apps required for the school year are published well in advance and any additional apps required should be free. As such we do not require that students have pre-loaded credit or a credit card linked to their iTunes account.

Charging

It is recommended that iPads are charged overnight, outside the student's bedroom. Students should come to the College with enough charge to last the day.

Insurance

Insurance is the responsibility of the family. It is advised that parents and guardians are aware of the warranty and insurance for their devices.

Covers and Screens

A strong protective cover is recommended. This screen should not make it difficult for the student to use the iPad.

The iPad cover should allow the iPad to be propped up on a desk. Covers with an external keyboard are useful with standard sized iPads and essential if using an iPad Mini, as this allows full use of the screen.

College policy is that broken screens are unsafe for use in school. The glass can continue to shatter and small shards can make their way on to student hands or face, or into the eyes. While waiting for a replacement or repair, a student's device should have a good quality screen protector. Tempered glass screen protectors are recommended and these are available in computing shops and discount stores locally for around \$15.