WHAT IS WORKPLACE LEARNING?

Workplace Learning is a program endorsed by the Schools Curriculum and Standards Authority (SCSA), which allow students in Year 11 and Year 12 to gain valuable workplace skills in an industry of interest.

Students spend one day per week in a workplace of their choosing and are supervised by a workplace trainer to complete tasks.

Successful completion of this program will contribute to a student’s Western Australian Certificate of Education (WACE). A minimum of 55 hours in the workplace, plus completion of a logbook is required to have Workplace Learning credited towards the WACE.

BENEFITS OF WORKPLACE LEARNING

- Develop valuable industry skills while still completing their Western Australian Certificate of Education (WACE)
- Gain a realistic understanding of the work associated with the role
- Develop local networks within the industry of interest
- Potential to be offered an apprenticeship or traineeship
- Receive credit for successful completion of the program

CONDITIONS TO BE MET

Workplace Learning students are responsible for:

- attending the workplace weekly
- representing the College in an appropriate manner
- updating and presenting their logbook each week to Careers
- catching up on the work missed whilst in the workplace. To aid this catch up, students will have a study period each day and must ensure this time is used effectively.

WORK PLACEMENT

- Students will be asked to nominate 2 businesses they would like to do their placement at
- Nagle Catholic College will endeavour to place students in their preferred placement, however this is not always possible. In such cases, the Careers Administration staff will work with students to look for alternatives.

FURTHER INFORMATION

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Want to do Workplace Learning?

1. **Speak to your parents about the idea**
   Consider your commitment to catching up on work missed and how this training option may be beneficial to your career pathway.

2. **See Mrs White or Ms Cope in Careers**
   You will be given advice on the suitability of this option for you and your career pathway.

3. **Application Form**
   Complete an application form from Careers and submit it by the due date.

4. **Interview**
   Attend and interview, to determine your level of work readiness.

5. **Offer**
   Students will be notified in writing about the outcome of their interview.